



Dear Clinical Instructor,

Thank you so much for devoting the time to our OTA student by giving them clinical experiences in your facility.

According to ACOTE, we must comply with the standards for our fieldwork assignments by showing collaboration of student expectations. We also need to ensure that the student is provided the proper supervision from a licensed or regulated professional(s). I am sending this form to verify information prior to the arrival of our students. We would greatly appreciate it if this form is returned to us before the student arrives or the student may email it to me on day 1 of fieldwork. Attached you will find our benchmarks that we have adopted to ensure our students and their Clinical Instructors have the best clinical experiences.

Facility Name: _____

MHPC Student: _____

*****Please indicate below whether you agree or need to elaborate on the existing benchmarks.**

I have read the attached Benchmarks and I agree they meet the Facility's expectations for a Level II OTA student.

Print Name: _____ Signature: _____ Date: _____

I have read the attached Benchmarks and I agree to the objectives but would like to add additional Benchmarks to better meet our facility's expectations of a Level II OTA Student.

Print Name: _____ Signature: _____ Date: _____

If there are additional student expectations by the facility, please attach to the return email.

****Explain the ratio of fieldwork educators to students to ensure proper supervision.** _____

****Please identify the Clinical Instructor that has been assigned to the OTA Student(s).**

Clinical Instructor's Name (s)	State and License Number

Thank you again for the wonderful opportunity to partner with you and your facility on behalf of our students!

Rebecca Throneberry, OTD, OTR/L
Academic Fieldwork Coordinator