

Course Delivery Policy and Procedure

MHPC OCCUPATIONAL THERAPY ASSISTANT PROGRAM

Subject: Program Structure

Number: 206

Title: Delivery of Course Content

Date: 3/31/10

Reviewed/Revised: 4/29/20

Purpose: To outline the method for course content delivery and ownership of content. Delivery methods are intended to ensure that the length of the program is appropriate to the expected learning and competence of the graduate, while not creating unnecessary barriers related to student cost.

Policy: Consortium program courses may be provided in a combination of in-person, hybrid, and distance education methods to maximize collaboration opportunities among Consortium members, reach the greatest number of students possible, and save direct instructional costs.

Procedure:

1. Coursework primarily originates from a classroom in Sedalia, MO and is transmitted via ITV and the internet based instructional platform to the participating community colleges.
 - a. ITV services will primarily be coordinated through MORENet
 - b. Video files may also be uploaded to the instructional platform.
 - c. Articulating e-technologies such as Tegrity and VoiceThread may be utilized to provide synchronous and asynchronous lectures and course discussions.

2. The Consortium one plus one associate degree programs include general education, pre-requisite science, and related occupational and professional skill sets and competencies necessary for the graduate to assume professional practice responsibilities and qualify for the appropriate certification and/or licensure examination from an accredited program.
 - a. General Education Requirements: Generally, thirty (30) to thirty two (32) semester credit hours of coursework in the first year is required to be completed prior to admission to the professional program. Students will complete general education and pre-requisite science courses, taught by regular faculty located at the student's selected "home campus." This structure is referred to as a "one plus one" program and is consistent with other consortium programs, such as the State Technical College of Missouri Physical Therapist Assistant Program.

 - b. Professional Requirements: The professional curriculum encompasses approximately forty eight (48) semester credit hours over the second year.

Throughout the professional preparation year, students will complete fieldwork rotations near their homes, to be provided by clinical sites throughout the service regions of the member community colleges.

3. The Consortium's curriculum, teaching materials, and instructional expertise shall become the intellectual and material property of the Consortium, and generally housed and predominantly originate from instructors at the State Fair Community College in Sedalia.
 - a. Under the authority of the Governing Board, the Program Director shall oversee the promulgation of rules, policies and procedures for managing academic programs, measuring satisfactory progress, and approving admissions and graduation requirements.
 - b. Formal practice laboratory and clinical site affiliation agreements may be developed for each Consortium program with and on behalf of member institutions.

4. Clinical Site Instruction:
 - a. It is the intent of the Consortium to arrange local clinical site instruction through fieldwork memorandums of understanding, also referred to as affiliation agreements with local and/or regional commercial community clinical sites.
 - b. The MHPC OTA Program Director and Academic Fieldwork Coordinator work closely with participating community colleges and local programmatic advisory councils to ensure compliance with partner institution policies for approval.

5. Practice Laboratory Instruction:
 - a. The Consortium structure includes three lab sites located on the participating community college campuses. Labs are run simultaneously and typically have an on-site instructor, either primary clinical instructor employed by the State Fair Community College, or a part-time clinical lab instructor dedicated primarily to said instruction with access to ITV. On-site practice laboratory instruction requires Consortium approval and supervision. The Program Director works closely with participating community colleges, and local programmatic advisory councils to ensure appropriate oversight.