

Degree Granting Authority Policy and Procedure

MHPC OCCUPATIONAL THERAPY ASSISTANT PROGRAM

Subject: Sponsorship

Number: 101

Title: Degree Granting Authority and Accreditation

Date: 3/31/10

Reviewed/Revised: 4/29/20

Purpose: To ensure ability to confer associate's level degrees to program completers.

Policy: The Missouri Health Professions Consortium (MHPC) and its affiliates, including all community college, university and technical college members, must be authorized under applicable law or other acceptable authority to provide a program of post-secondary education and have appropriate degree-granting authority.

Procedure: Each member of the MHPC will be authorized to provide programs of post-secondary education and given degree granting authority by the Missouri Coordinating Board of Higher Education, if conferring the Associate of Applied Science Degree in Occupational Therapy Assistant. An institution may be part of the MHPC and not be authorized by the Coordinating Board if there is no intent to confer a recognized degree consistent with the MHPC OTA Program.

State Fair Community College will be the primary employer of MHPC faculty and staff. As such, the MHPC OTA Program Director holds responsibility for upholding accreditation standards and coordinating efforts to adhere to those standards including, but not limited to:

- Maintain a program reflective of compliance with all accreditation standards.
- Inform ACOTE of the transfer of program sponsorship or change of the institution's name within 30 days of the transfer or change.
- Inform ACOTE within 30 days of the date of notification of any adverse accreditation action taken to change the sponsoring institution's accreditation status to probation or withdrawal of accreditation.
- Notify and receive ACOTE approval for any significant program changes prior to the admission of students into the new/changed program.
- Inform ACOTE within 30 days of the resignation of the program director or appointment of a new or interim program director.
- Pay accreditation fees within 90 days of the invoice date.
- Submit a Report of Self-Study and other required reports
- Agree to a site visit date before the end of the period for which accreditation was previously awarded.
- Demonstrate honesty and integrity in all interactions with ACOTE.